

**THE UNITED REPUBLIC OF TANZANIA  
PRESIDENT'S OFFICE  
REGIONAL ADMINISTRATION AND LOCAL GOVERNMENT**

KAGERA REGION

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REGIONAL COMMISSIONER'S OFFICE,

P.O. Box 299,

BUKOBA.

**Pre-Qualification Tender No:**

RAS/019/2017/2018/ G/01

**For  
THE SUPPLY OF MEDICINES, DIAGNOSTICS, LABORATORY REAGENTS,  
MEDICAL SUPPLIES AND MEDICAL EQUIPMENT FOR PUBLIC HEALTH  
FACILITIES IN KAGERA REGION.**

**Invitation for Pre-qualification**

20<sup>th</sup> April, 2018

1. The Regional Administrative Secretary-Kagera has available Government funds; normally collected by public health facilities towards meeting the cost of *supply of medicines, diagnostic, laboratory reagents, medical supplies and medical equipment* when facilities are unable to obtain such supplies from Medical Stores Department (MSD). The PE intends to use these *funds* to service payments under the envisaged contract for the Supply of such health commodities to Public Health Facilities in the region. The Regional Administrative Secretary intends to pre-qualify Applicants for this purpose. It is expected that invitations to the actual tender will be made in June, 2018
2. Pre-qualification will be conducted through the proceedings specified in Regulation 119 of the Public Procurement of 2013, and is open to all Applicants as defined in Regulation 116.
3. The PE, through this prequalification document, would like to gather relevant information concerning the Applicant. The document requires an Applicant to provide general information as specified in Regulation 116 in order to gain a complete picture of the Applicant capability while maintaining a transparent, fair and competitive environment in the selection process.
4. Information gathered through this pre-qualification process will be used solely for the intended purpose and, under no circumstances, will the information be divulged to a third party. Supplier request for a signed statement of confidentiality will be honored if a

supplier wishes to forward such a statement for signature to Regional Administrative Secretary office at the address indicated in [PITA 16].

5. Interested applicants may obtain further information from and inspect the pre-qualification documents at the Secretary of the Kagera Regional Tender Board, P.O. Box 299, Bukoba room 09 Second Door from the reception Office of Kagera Regional Block Building from 07.30 to 15.30 working hours on Mondays to Fridays inclusive except on public holidays.
6. A complete set of pre-qualification documents in English may be purchased by interested Applicants on the submission of a written application to the address given under paragraph 5 above and upon payment of a non-refundable fee of Tshs 150,000.00 or equivalent amount in freely convertible currency. Payment should either be by Cash, Banker's Draft, or Banker's Cheque, payable to Regional Administration Secretary-Kagera .
7. All applicants should submit one (1) original hard copy, two (2) hard copies and one (1) Electronic copy (in a CD ROM clearly marked with Applicant name) properly filled, and enclosed in plain envelopes to be delivered to the address Secretary of the Kagera Regional Tender Board, P.O. Box 299, Bukoba room 09 Second Door from the reception Office of Kagera Regional Block Building before or on 10:00am date of 10<sup>th</sup> May, 2018. Applications will be opened promptly thereafter in public and in the presence of Applicants' representatives who choose to attend the opening at the Regional Administrative Secretary's conference room located at Kagera Regional Block 1st floor.
8. Late applications, portion of applications, electronic applications, and applications not received, applications not opened and not read out in public at the tender opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

**REGIONAL ADMINISTRATIVE SECRETARY  
KAGERA**